

**AGENDA
CITY OF LINDSTRÖM
PARK COMMISSION
Monday, September 14, 2020
6:00 P.M.**

CALL TO ORDER/PLEDGE:

CALL OF ROLL:

CONSIDERATION OF AGENDA:

Additions/Deletions:

CONSIDERATION OF MINUTES:

1. Minutes of the August 3, 2020, meeting (pgs. 2-3)

BUSINESS:

1. Rotary Project- Swedish Immigrant Trail and Pollinator Gardens (pgs. 4)
2. Allemansrätt Park (pgs. 5-6) Resource Management Plan attached
3. Olinda Trail trail (pgs. 7)
4. Chisago Lakes Water Trail for Regional Park Status (pgs. 8)
5. Commission Membership (pgs. 9)
6. Wallmark Islands Park (pgs. 10-11)
7. KiChiSaga Park / Karl Oskar House (pgs. 12)
8. Student Report (verbal)
9. Park Department Report (pg. 13)
10. County Park Report (pgs. 14-16)

OTHER DISCUSSION/MISC:

ADJOURNMENT:

**MEETING MINUTES
CITY OF LINDSTRÖM
PARK COMMISSION
Monday, August 3, 2020
6:00 P.M.**

CALL TO ORDER/PLEDGE: The meeting was called to order by Chair Johnson at 6:00 p.m.

CALL OF ROLL:

Members Present: Rusty Johnson, Shari Bachman, John Renaker, Ian Dudley, Pam Schultz, Matt Rein, Eleanor Udem

Members Absent with notice:

Also Present: John Olinger, Council Liaison Burington, Gregg Carlson

CONSIDERATION OF AGENDA:

Additions/Deletions: Motion by Bachman, second by Schultz, to approve the Agenda as amended. Motion passed 7-0. Olinger added move September Park Commission due to Labor Day Holiday, Allemansrätt Bench, and Minnesö follow up.

CONSIDERATION OF MINUTES:

Motion by Bachman, second by Schultz to approve the minutes as amended. Motion passed 7-0.

BUSINESS:

1. New Park Commissioner- Johnson asked Udem to introduce herself. Udem stated she is a freshman this year at Chisago Lakes High School. She swims on the girls' varsity swim team, she sews and loves to take her dog to Allemansrätt Park. Johnson explained the commission and welcomed Udem.
2. **Allemansrätt Park-** Bachman reported that the Monarch Project visited the Anderson Prairie to count Monarch presence. She stated they also provided a list of the prairie plants that are growing. Bachman reports LID approved the \$450 contribution to the dock extension at Bull Lake. Olinger was directed to send a thank you note. She continued with Great River Greening planting trees in August. She asked if commissioners had time to go straighten some of the trees that are falling over from last year's planting. Bachman knows the purchaser of the bench and will walk the park and determine the location. The commission requested Straub construct the bench and install on the desired location.

The park Commission talked about their visit to the island. They agreed with a consensus to request the fish house remain. They also would like to keep the metal boxes for tools and other items that need to be securely stored on the island. Olinger stated Will Nelson contacted an electrician to investigate the electric and the pump. Discussion took place about picnics on the island, preserving the eagles nest and having three cabins or campsites. The Commission stated that someday the City might need a pontoon to maintain the island.

Olinger stated the options to fund the bridge are now down to two. The DNR grant has expired. The Commission, after discussion, determined to request to internally borrow and possibly push other projects back to ensure they preserve the \$200,000 DNR bridge grant. The commission also requested Olinger add an item to next month to discuss a Master Plan for the park.

3. **Olinda Trail trail-** Olinger stated the city did not receive the DNR Trails grant for this project. Olinger will need more time to consider how to proceed with this project. The commission continued this item to the August meeting.
4. **299th Pedestrian Crosswalk-**Olinger stated SHIPP awarded the City of Lindstrom a \$9,393.91 grant for a pedestrian crosswalk signal.
5. **Commission Membership-**Olinger asked if the Commission would like, rather than ask a member to step down, if they would consider increasing the membership of the Park Commission. The Park Commission is active and additional members would assist with all the projects. **Bachman moved to recommend the City Council add up to two members to the park Commission, Renaker seconded, motion carried 7 to 0.**
6. **Kichisaga Park/Karl Oscar House** – No update.
7. **Park Department-** Straub stated he would stabilize the Pleasant Hill Park bench. He cut the flowers by the liquor store for the painting. He asked to stick to the bubble gum hanging baskets because they fill out so well. Straub said he would repair the woodshed. There are two dead trees in Town & Country Park that need cutting.
8. **Student Report.** No report.
9. **County Park Report** – Carlson stated the 160’ bridge on the Swedish Immigrant Trail near Taylors Falls would be installed this week. He invited members to attend.
10. **Change Commission Date** – Olinger stated the September meeting will be moved to the 14th of the month due to Labor Day.

ADJOURNMENT: The meeting adjourned at 7:30 p.m.

Respectfully submitted,

John Olinger, City Administrator

STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: Judy Chartrand

ITEM: Rotary Project – Pollinator Gardens and Swedish Immigrant Trail

The Rotary Club, represented by Judy Chartrand, would like to improve the Swedish Immigrant Trail in Lindstrom by adding pollinator gardens at several locations. Ms. Chartrand will provide a review of the project and possible locations.

Ms. Chartrand has also applied for one of the open positions on the Park Commission. She currently serves on the Planning Commission. Judy would like to champion the Swedish Immigrant Trail through Lindstrom in her role with the Rotary Club and now with the Park Commission.

ACTION TO BE CONSIDERED:

STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: Commissioner Bachman

ITEM: Allemansrätt Park

Bridges-The City Engineer is working on the plans and specifications for the bridges. We hope to take bids this fall and possible get the abutments in this winter.

Great River Greening Restoration-The trees have been planted.

Bow Hunt- A neighbor in Cedar Ridge is experiencing trouble with deer eating her plants. She asked if the City would allow bow hunting to cull the herd.

Minnesön, Remembrance Island – Will Nelson completed the Management Plan for the island and the Holecs have signed the release for volunteers to access the island for cleanup and inspection. The plan is attached separately.

I have included a draft schedule for the Park Commission to discuss. We should put final changes on the plan and submit back to the Holecs for comment. We also should talk about a fall clean up to remove the batteries and other debris.

ACTION TO BE CONSIDERED: Discuss the Management Plan and schedule and set a fall clean up.

- Allemansrätt Projects

- Priority

- Ladders from lake overlook bench to the bench at top of other ladders
- Kiosk stained

- Projects

- Re deck peninsula bridges
- Cut down dead pines by woodshed
- Check/upgrade bridge from Norelius house to Cty 20 trail
- Move corn crib, make picnic shelter/table

-

- Possible Eagle Scout Projects

- You are here signs, wait until trails are finalized
- Bridges, several on Concordia Land
- Bat houses, **Zac Sorenson, Eagle Scout Project, Spring 2020**
- Wood shed roof/stalls repaired-**Boy Scout Eagle Scout Project, Spring 2020**
- Restore shed. **Christian Kray, Eagle Scout Project, Spring 2020**

STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: City Administrator Olinger

ITEM: Olinda Trail trail

The City Engineer is working on the Technical plan and construction plans. We will have a better idea of the complications of the trail at the 288th intersection soon.

ACTION TO BE CONSIDERED: No action

STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: City Administrator Olinger

ITEM: Chisago Lakes Water Trail Regional Park Status

I would ask the Park Commission to consider collaborating with our other cities and county to have the Chisago Lakes Water Trail as a Regional Park. The cost will be around \$15,000 for the Master Plan and application.

I asked Chisago City to consider the request.

ACTION TO BE CONSIDERED: Discussion, add to a joint park commission meeting agenda

STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: Administrator Olinger

ITEM: Commission Membership

The City Council approved expanding the Commission to nine members. They are taking applications now

ACTION TO BE CONSIDERED: No action

STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: Administrator Olinger

ITEM: Wallmark Islands Park

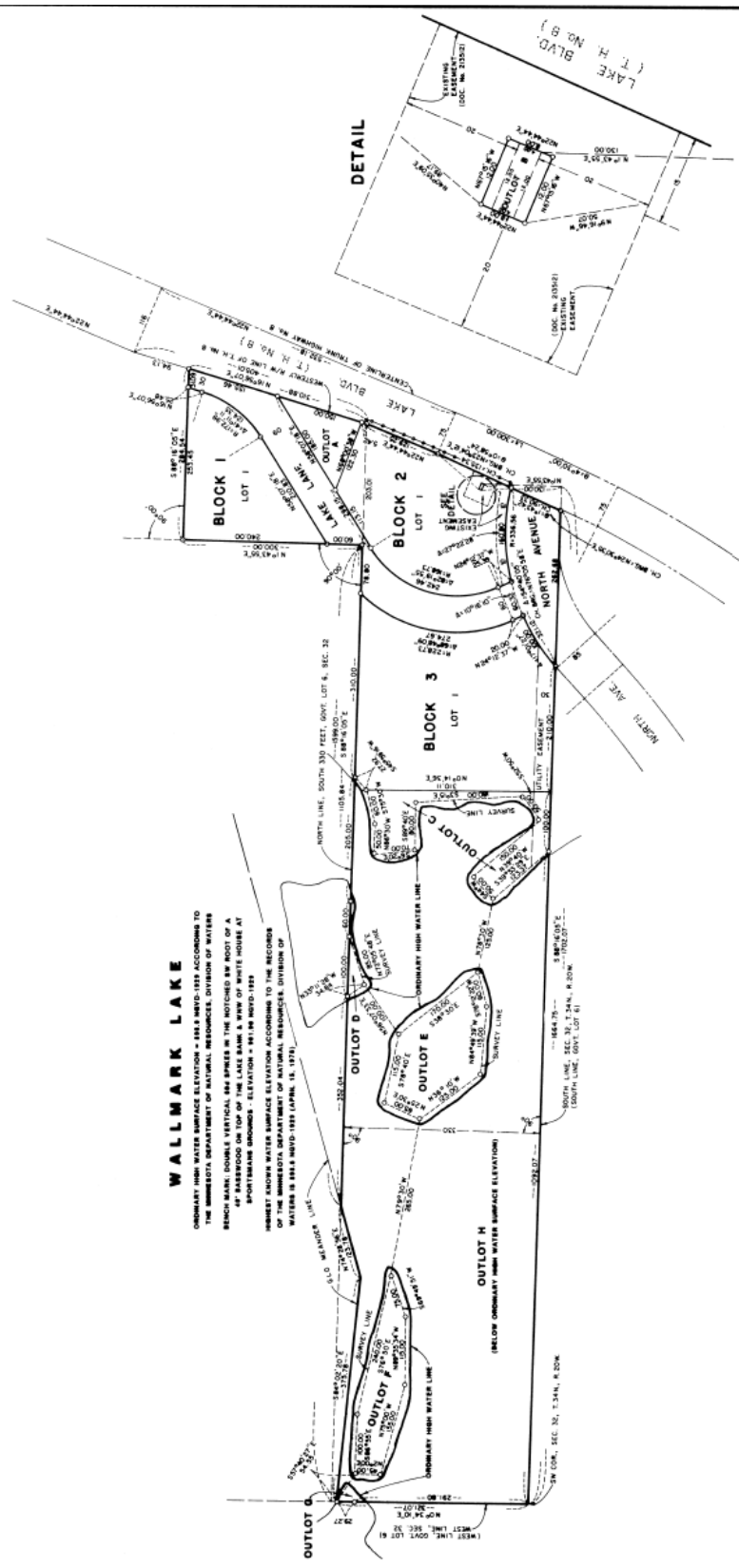
I want to point out that the City owns a parcel of property in Wallmark Lake that contains several islands. The Commission should address this parcel and possibly add it to our list of park/open space parcels. There is currently no access to the islands however, the City created an easement document for the Motel to consider. At present, they have not signed the easement. The potential use would be for the Chisago Lakes Water Trail.

ACTION TO BE CONSIDERED: To officially recognize the Wallmark Parcel as City Park property



WALLMARK ADDITION

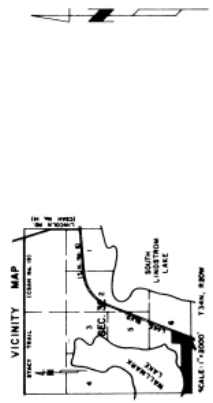
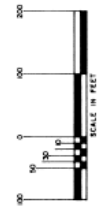
2021



WALLMARK LAKE
 ORDINARY HIGH WATER SURFACE ELEVATION - 1914.5 MVD-1913 ACCORDING TO THE IMMEDIATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF WATER BENCH MARK; DOUBLE VERTICAL 884 SPINES IN THE NOTCHED SW FOOT OF A 4" PASTBOARD ON TOP OF THE LAKE BANK S. 1/4 W. 1/4 OF WHITE HORSES AT SPORTSMAN GROUNDS - ELEVATION - 1913.94 MVD-1913
 HIGHEST KNOWN WATER SURFACE ELEVATION ACCORDING TO THE RECORDS OF THE IMMEDIATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF WATER IS 1914.5 MVD-1913 (EARTH. 11. 1211)

MULT & ASSOCIATES, INC.
 LAND SURVEYORS
 8695 LAKE BLVD.
 FOREST LAKE, MINN.

O DENOTES IRON MONUMENT SET, MARKED BY REGISTRATION NO. 6877
 THE POINT OF BEGINNING IS THE SOUTH LINE OF SEC. 30, T. 144. N., R. 20W. 1/4 SW 1/4 SEC. 30, T. 144. N., R. 20W. ASSUMED BEARING OF 186° 50' 00" E. BEING THE BEARING OF THE ACCESS DEDICATED TO THE STATE OF MINNESOTA.



STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: Administrator Olinger

ITEM: KiChiSaga Park / Karl Oskar House

Anything.

ACTION TO BE CONSIDERED:

STAFF REPORT

MEETING DATE: September 14, 2020

SUBMITTED BY: Public Works Park Maintenance Straub

ITEM: Parks Department Report

ACTION TO BE CONSIDERED: No action



Chisago County Park Board Meeting Agenda

Dennis Frandsen County Park, Shelter #1
1331 North Lake Drive, Braham MN 55006
3:00 p.m. Thursday, August 20, 2020

Agenda Codes: BA-Board Action Required, D-Discussion Item, I-Informational

Items

- Approve Agenda (*Additions/Corrections/Deletions*) *BA*
- Approve Minutes from June 18, 2020 Park Board Meeting *BA*
- Sunrise Prairie Regional Trail-Segment G, Funding Application *I*
- COVID-19 Update *I*
- SIRT Interstate State Park Update *I*
- Adopt-A-Trail/Sponsorship Agreement *I*
- Parks Capital Items *I*
- Staff Report *I*
- Adjourn *B/A*

Next Park Board meeting is scheduled for September 17, 2020 at Kost Dam County Park.

Reminder to submit and sign vouchers

CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS

Thursday, June 18, 2020

At 3:00 pm, Thursday, June 18, 2020, Chairman Kaiser called the meeting of the Chisago County Park Board of Directors with the following members present: Dan Kaiser, Gregg Carlson, Jill Sicheneder, and Jolene Wille. Excused Absence: Frank Storm. Also present: Joe Tart; Park Director, Diane Sander; Support Specialist, County Commissioner Mike Robinson, Environmental Services Director Kurt Schneider and Laird Mork.

Meeting Summary:

- Unanimously the Board approved the amended agenda.
- Unanimously the Board approved May 21, 2020 meeting minutes.
- Unanimously the Board approved to submit grant application for Segment G - SPRT.
- Unanimously the Board approved cancelling July Park Board Meeting. August Park Board Meeting will be held at Dennis Frandsen County Park.

Meeting was called to order by Chair Dan Kaiser.

Motion by Jolene Wille to approve the meeting agenda. Second by Gregg Carlson and carried unanimously.

Motion by Gregg Carlson to approve the May 21, 2020 minutes. Second by Jolene Wille and carried unanimously.

Sunrise Prairie Regional Trail (SPRT) Grant Application

Grant application is due at the end of July. Staff is working on an application for Segment G. The application would request funds to continue the SPRT and install a paved trail from 410th Street in North Branch to Harris. Director Tart is considering adding a trail head and/or rest area south of the Sheriff's Department on County Road 30. City of Harris is considering donating property for a trail head area. Motion by Jolene Wille to have staff submit a grant application with additional amenities for the trail head for Segment G on the Sunrise Prairie Regional Trail. Second by Gregg Carlson and carried unanimously.

COVID-19 Update

Director Tart provided an overview of the updated Governor's Executive Order and reviewed the Preparedness Plan for Ki-Chi-Saga Park. As to date, parks and trails are open as long as the following guidelines are adhered to: social distancing, groups less than 25 individuals, portable restrooms, restroom facilities, beaches, and campsites. Playgrounds remain closed. Adult and youth organized sports are open but each sport has specific COVID-19 guidelines.

Swedish Immigrant Regional Trail (SIRT) Interstate State Park Update

Director Tart reported he has been working on grant monitoring requirements and a work plan update. Weekly construction meetings have been taking place. The following project items have been completed: Trail head: concrete work, landscaping, and installed water fountain, and benches. First lift of parking lot and east portion of trail have been paved. Reforestation plan has been reviewed in selected areas. Abutment supports will be finished within a couple of weeks. Shelter should be installed at end of July. August goals: install bridge, finish paving trail, and install sign and kiosk. DNR is proposing alternative trail routes closer to HWY 37. Ongoing discussion to finish field work to expand study area in Taylors Falls for Segment C.

Amador Township Park Funds

Director Tart reported County Board approved the Amador Township Park Fund request.

Staff Report

Park Capital Improvement Funds

Director Tart reported the capital improvement funds were approved for 2020. Funds will be used to replace some equipment, gravel surfacing at Fish Lake and Ki-Chi-Saga Parks, and crack filling/fog sealing at Ki-Chi-Saga and Dennis Frandsen Parks.

Lutz Property

Director Tart reported the Parks and Trails council of MN is working on the purchase agreement for the land.

Chisago County Website Update

Director Tart reported the website will be updated so the Special Use Permit and Large Event Special Use Permit can be download and filled out electronically. County IT staff is creating the Athletic Field Reservations and Athletic Field Calendar for the Park Departments website.

County Parks & Trails

Director Tart reported daily clean up, sanitizing, mowing and trimming activities. Projects list for summer include: improving athletic field work, installing new trail bridge and culvert at Dennis Frandsen Park, installing or improving retaining wall at Fish Lake beach, improving landscaping near county park signs, installing informational kiosks, painting and staining of shelters and restrooms, and adding additional gravel at selected hiking trails.

Fish Lake Monitoring

Testing every two weeks until Labor Day for E. coli bacteria beach monitoring. On July 16, 2020 beach was treated for aquatic vegetation. Signs were posted on the beach.

Kost Dam Park

Trail was closed to help keep the public safe. Extensive clean-up was done along trail from high traffic usage.

Ki-Chi-Saga Park

Improving ballfields for better playability with new pitching rubbers, base anchors, groomer and nail drag. Plans are to start aerating turf and selective seeding to help manage weeds.

SPRT

Extensive graffiti clean-up along trail.

Hiring Seasonal Staff

Director Tart reported seven new hires for seasonal staff and a delay for the Sentencing to Service (STS) crew.

July Park Board Meeting

Director Tart provided overview of upcoming work and deadlines for July. Motion by Jolene Wille to cancel the July Park Board meeting unless needed by staff. Second by Gregg Carlson and carried unanimously.

Adjourn – Motion by Jolene Wille to adjourn the meeting. Second by Jill Sicheneder and carried unanimously.

August Park Board Meeting will be held at Dennis Frandsen County Park.