

**AGENDA
CITY OF LINDSTRÖM
PARK COMMISSION
Monday, June 3, 2019
6:00 P.M.**

CALL TO ORDER/PLEDGE:

CALL OF ROLL:

CONSIDERATION OF AGENDA:

Additions/Deletions:

CONSIDERATION OF MINUTES:

1. Minutes of the May 6, 2019, meeting (pgs. 2-4)

BUSINESS:

1. Harmony in the Park (pg. 5)
2. Allemansrätt Park (pgs. 6-7)
3. 2020 budget (pgs. 8-11)
4. KiChiSaga Park / Karl Oskar House (pg. 12)
5. Student Report (verbal)
6. Park Department Report (pg. 13)
7. County Park Report (pgs. 14-17)
8. Financials (pg. 18-19)

OTHER DISCUSSION/MISC:

ADJOURNMENT:

**MEETING MINUTES
CITY OF LINDSTRÖM
PARK COMMISSION
Monday, May 6, 2019
6:00 P.M.**

CALL TO ORDER/PLEDGE: The meeting was called to order by Chair Johnson at 6:00 p.m.

CALL OF ROLL:

Members Present: Rusty Johnson, Shari Bachman, Pam Schultz, Clio Johnson, John Renaker, Ian Dudley

Members Absent: Matt Rein,

Also Present: Council Liaison Bill Schlumbohm Sr., Bill Straub, Dave Waldoch, Olinger, Penny Becky (Shores of Forest Ridge), Mr. Ken Giese (Shores of Forest Ridge), Boy Scout Austin Brent and Mom

CONSIDERATION OF AGENDA:

Additions/Deletions: Added Item #16 shores of Forest Ridge Park, Item #15 Austin Brent Eagle Scout Project. **Motion by Bachman, second by Renaker, to approve the Agenda with additions. Motion passed 6-0.**

CONSIDERATION OF MINUTES:

Motion by Renaker, second by Schultz, to approve the minutes as presented. Motion passed 6-0.

BUSINESS:

1. Johnson moved item #16 to the front of the agenda. Mr. Giese expressed concern with the City's plan to plant trees and install benches in the open space/Shores of Forest Ridge Park. He stated he disagreed with the Neighborhood Association and does not want anything behind his house because those who walk their dogs do not clean up after them and he didn't get a chance to approve the location of the trees and benches. Ms. Penny Becky expressed the same saying they never had problems with people going back behind their homes until the City mowed the trails. Renaker stated that the Park Commission was approached by the Neighborhood Association for improvements to the park. Mr. Giese said someone drew the plan but he wasn't aware of who and thinks that the Neighborhood Association drew it. Olinger responded that he drew the plan and presented it for review to the Neighborhood Association. They returned the copy with comments

and that is the document we have been using to locate trails, benches and trees. Ms. Becky stated she is on the board and the plan has never come for consideration. However, Mr. Giese and Ms. Becky are not representing the Neighborhood Association. They stated the Neighborhood Association determined that the park was not a Neighborhood Association issue. Olinger stated this project has been going on for over two years. Ms. Becky stated she has only been on the Neighborhood Association for a year and a half. The Commission stated that if the neighbors are having trouble with their neighbors not cleaning up or accessing private property they should talk with their neighbors. If the problem persists, they should call the Police. Bachman stated she felt Mr. Giese and Ms. Penny should get a petition of the neighbors or an action of the Neighborhood Association before we should change our plans. Mr. Giese stated they would do that. In the meantime, the Commission would not install trees or benches but would install the easement signs and continue to mow the trails.

2. **Shirts** – The shirts have been ordered but not delivered. Bachman stated we want the shirts before Harmony in the Park.
3. **Live Streaming** – Olinger informed the Commission that the city has the capability to live stream meetings. The May Council meeting will be live streamed. The Council will decide if all public meetings are live streamed. The Commission accepted the Council's decision.
4. **Spring Swing** – The Commission believes that spring events are hard. They also believe that the Uncommon Loon is doing a good job of providing events. There was discussion about starting an October Fest and that we should wait to determine if Spring Swing should have one more year.
5. **Oak Street Access**- Olinger informed the commission that the Mayor and Park Liaison Schlumbohm and Olinger met with the two adjacent neighbors. They reminded the neighbors of the agreement to not discourage people from using the access. The neighbors assured the group that they have not discouraged people and will not this summer. The neighbors reiterated that the City would not sign the area for access nor allow fires. The City agreed that was the understanding.
6. **Bike MN** –Olinger gave a summary of the actions to become a Bike Friendly community. He stated that most of these items are administrative in nature and we do not have the staff to accomplish these tasks. The Commission determined to continue to pursue bike trails and requested information about the other cities decisions.
7. **Harmony in the Park** -Johnson stated that donations are coming in. A week or two and the banner will be created.
8. **Austin Blake, Eagle Scout Project** – Austin introduced himself. Johnson explained the City government roles. Austin then explained he is proposing to reroof and side the wood shed at Anderson Peninsula. Bachman asked and Austin answered that he would propose cedar siding and a green tin roof. Bachman stated she preferred tan. Upon a question Austin responded that the structure is in good shape. He expects to begin in June or July. His fund raising will include local

lumber companies. The cost was estimated at \$800-\$1,000. **Bachman moved to donate up to \$250 to the project, seconded by Schultz, motioned carried 5-0,** Clio Johnson had left by this time. **Bachman moved to approve the Eagle Scout project for Austin Blake to repair the wood shed, Schultz seconded the motion, motion carried 5-0.**

9. Allemansrätt Park

- Bachman stated the survey is complete. The engineer asked if the City wished a park plan. The Commission talked and decided it was not necessary for the first few projects.
- “Allemansrätt Park Bull Lake Point” sign is on order at the CR 20 entrance sign from Vacker Signs. The two brown “Park” informational signs for the County Highway will be installed soon.
- The US Fish and Wildlife Wetland Restoration project is underway. The willow nursery cannot be mowed until the water goes down.
- Great River Greening will be replanting native trees where the Red Pines were cut out.
- Bachman will call the DNR for the “No motorized vehicle” buoys in Bull Lake.
- Anderson House Event-The Commission planned for an early June event, Saturday the 8th or Sunday. Bachman will contact the Anderson sisters to see if this date works.
- Will Nelson, has a college class with a requirement to be helpful to the environment. He will build several bat houses and install them in Allemansrätt Park.
- Nature Party by the Friends of Allemansrätt is scheduled for September 22.
- Bachman stated we have ten event signs with dry erase for events at the park.
- Bachman stated she would like to purchase some cabinets from the school district for installation into the pole barn for the FOA items. Commission agreed.

10. Olinda Trail Trail –Olinger explained the ECRDC voted unanimously to approve the Lindstrom trail extension project to MnDot. The grant should be around \$285,000 of the \$500,000 project. We still have two years to obtain Safe Routes to School money of \$150,000 leaving about \$65,000 for the city. Of that, the City has \$40,000 to date and has two more years to obtain the additional \$25,000.

11. 2020 Budget – Olinger reviewed the projects for the next few years. He explained that there is a large increase in costs but it does not equate to additional taxes. The Peninsula Apartments will contribute over \$200,000 to Park Land Dedication and Rosehill Senior Living will also contribute over \$200,000. We also have Enchanted Cove providing Park Land Dedication money. There was a discussion about planning to replace the large play structures. Olinger stated we have put aside \$10,000 starting in 2019 and will continue each year after. Olinger stated the City is installing concrete surrounds at parks that have no surround. Next year the City plans to install one at Pleasant Hill Park. This year we installed one at Shoreview Tot Lot. Bachman asked about wayfinding kiosks in downtown. It was mentioned that having the neighborhood gatherings to obtain information would be valuable. Olinger stated the City has invested a lot at Allemansrätt but the Lindstrom Beach is beginning to look tired from the heavy use. We might consider a sprinkler system to affect the grass, replace some of the aging concrete picnic tables and generally improve the areas. The Commission recommended moving the pavilion to 2020. The commission discussed installed ball fences at Kroon and North Meadow but the question arose if other sports

used the fields. Once the fields are fenced, no other sport can use the open outfields. Discussion was continued to next month.

12. KiChiSaga Park / Karl Oskar House – Alice Mortenson died recently. However, Carla Norelius is doing a great job improving the house and grounds. The house was fumigated and new apple trees were planted and the old ones pruned.

13. Student Report – No student report.

14. Park Department Report –Straub reported two summer helpers will start on Wednesday of next week and two will start on the 13th of May. The flowers in downtown will be up for Memorial weekend. The surround at the Shoreview Tot Lot is complete and the park company will install the swing. All the decorative areas downtown have been sprayed for weeds and fertilizer. The parks will be sprayed next.

15. County Park Report – the new Swedish Immigrant Trail section will have a grand opening May 11 at the Shafer City Hall.

16. Financials – Fund balances were provided for Park Commissioners review.

ADJOURNMENT: The meeting adjourned at 8:40 p.m.

Respectfully submitted,

John Olinger,
City Administrator

STAFF REPORT

MEETING DATE: June 3, 2019

SUBMITTED BY: Park Board Chair Johnson

ITEM: Harmony in the Park

Update, first event in two days.

ACTION TO BE CONSIDERED: No action.

STAFF REPORT

MEETING DATE: June 3, 2019
SUBMITTED BY: Commissioner Bachman
ITEM: Allemansrätt Park

Bull Lake - I directed the City Engineer design a bridge for the point as next years project.

Allemansrätt Park Main Entrance Sign- CR 20 entrance sign from Vacker Signs should be done soon. As soon as we get it we need to decide how to install and where near the entrance to Bull Lake. Brown informational signs are here waiting to go up. The Allemansrätt Wilderness sign was removed.

US Fish and Wildlife Service-John Riens and Wiley Buck will undertake the wetland improvement project this year. Not sure on the timing, RE Peterson is doing the work. He stated he is waiting on John Riens approval to get started. I put them in contact.

Prairie Restoration-Ryan Mack is planning this year's maintenance to the prairie.

Anderson House Event-June 1 at 2:00 was the grand opening of the Anderson House.

ACTION TO BE CONSIDERED: No action

- Allemansrätt Projects

- Priority

-
- Ladders from lake overlook bench to the bench at top of other ladders
- ~~Split rail fence at Olinda entrance~~
- Remove stumps on trail by campsite one
- ~~Remove stumps at end of Cty 20 trail~~
- Kiosk stained
-
-
-

- Projects

- ~~Thin the red pines~~ **Project Begun by FOA, 2018**
- ~~Cut up tree in woods on trail to peninsula~~
- Fix door on shed permanently, it's open again
- Wood shed roof/stalls repaired **Boy Scout Eagle Scout Project, 2018**
- Re deck peninsula bridges
- ~~Remove burnt trees/tree stumps on peninsula~~
- Cut down dead pines by woodshed
- ~~Move birch branches to woodshed~~
- ~~Split wood~~
- Build bridge in lowland on North loop
- Check/repair bridge from Norelius house to Cty 20 trail
- Move corn crib, make picnic shelter/table
- ~~Trail around lake~~
- ~~Transplant trees onto snowmobile trail~~
- ~~Trim pear tree (fall)~~
- Dead tree in campsite 2 cut down
-
- Possible Eagle Scout Projects
- ~~Trail around lake~~
- Corn Crib
- You are here signs
- ~~Chimney swifts~~
- Bridges
- ~~3 Wood Duck Houses for Peninsula side of park~~

STAFF REPORT

MEETING DATE: June 3, 2019

SUBMITTED BY: Administrator Olinger

ITEM: 2020 park Budget

Next year's big project is the bridge at Bull Lake Point. Or, do we take on both bridges for \$200,000?

ACTION TO BE CONSIDERED: No action

	2019	2020	2021	2022	2023	2024	
Beach Park							
Camp Host Site							
Improvements				\$50,000			
Recycling bins							
Dock							
Sprinkler system				\$20,000			
Norway Dog Park							
Design					\$5,000		
Fence					\$20,000		
Benches, sign					\$15,000		
Dock for retrieving							
Allemansrätt Park							
Anderson Land	\$30,457	\$30,456	\$29,025	\$28,263	\$27,875	\$31,556	
Bull Lake Pavillion			\$90,000				\$10,719
Park sign at Bull Lake	\$4,000						
Invasive species/prairie	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$11,849
Concordia Land		\$25,000	\$25,000				\$28,386
Bridges		\$100,000	\$100,000				\$9,000
bathroom							
Trails							
Loppet Trail							
Chisago Lakes Water Trail	\$500	\$500	\$500	\$500	\$500	\$500	
Glader Boulevard Trail							
Downtown Historical Trail maps	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
High School to 288th/Olinda	\$10,000	\$10,000	\$15,000				\$29,514
Golf Course Cross Country	\$2,000	\$1,000					\$2,000
Parks Part-time	\$7,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	
Events Coordinator							
Karl Oskar Day Coordinator		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
Contingencies	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	
Totals	\$84,357	\$192,456	\$285,025	\$124,263	\$ 124,263	\$ 98,875	



STAFF REPORT

MEETING DATE: June 3, 2019

SUBMITTED BY: Administrator Olinger

ITEM: KiChiSaga Park / Karl Oskar House

Anything new?

ACTION TO BE CONSIDERED: No action

STAFF REPORT

MEETING DATE: June 3, 2019

SUBMITTED BY: Public Works Park Maintenance Straub

ITEM: Parks Department Report

ACTION TO BE CONSIDERED: No action

Chisago County Park Board Meeting

Thursday, May 16th 2019 3:00 PM to 4:30 PM

Location: Parks Office 38871 7th Avenue, North Branch

3:00 p.m. Call meeting to order, approve agenda, review/approve meeting minutes April 18th 2019.

Sign vouchers

Updates on county plans related to parks division and park director position.

- Updates from Kurt regarding the position with related details

Dennis Theiling 651 248-4477 with the Stacy Park Board is asking to remove benches from two of the county's picnic tables adjacent to the Sunrise Prairie Trail.

Review signing regulations/policy for County Trails, recommendation to limit to necessary signage.

Other trail related business, Parks and Trails Council of MN enters project on Sunrise Prairie Trail and Swedish Immigrant Trail to provide user count data.

Swedish Immigrant Regional Trail

- Report on Swedish Immigrant connection project opening.
 - Comments for future celebrations.
- Engineer provides preliminary design details for new trail head at T.F.
- Engineer estimates indicate lower than expected costs for trail construction.
- General updates related to project
- Neighbor complaint regarding horses and 4 wheelers on the trail.
- Neighbor complaint about unleashed dogs on the trail.

Request by Chisago Lakes Rotary to adopt a segment of the Swedish Immigrant Trail.

Video documentation of Sunrise Prairie Trail Grand Opening, Swedish Immigrant Trail Opening Celebration. Last time the water impoundment on the Sunrise River was drained for work on the earth dike.

Other old business

Laird Mork's retirement notice has been accepted by Chisago County. Laird's last day is Friday May 31st, this time is reserved to answer any questions related to any parks and trails unfinished business.

Next meeting.

5:00 p.m. Adjourn

DRAFT
CHISAGO COUNTY PARK BOARD
OFFICIAL PROCEEDINGS
Thursday, April 18, 2019

At 3:00 pm, Thursday, April 18, 2019, Chairman Storm called the meeting of the Chisago County Park Board of Directors with the following members present: Dan Kaiser, Jolene Wille, Gregg Carlson, Jill Sicheneder and Frank Storm. Also present: Laird Mork, Park Director; County Commissioners Mike Robinson and Kurt Schneider, Environmental Services Director, Scott Watters and Kevin Gustafson of the North Branch Sno-drifters.

Director Kaiser offered a motion to approve the meeting agenda for April 18th Board of Directors meeting. Second by Director Carlson and **carried unanimously**.

Director Carlson offered a motion to approve the meeting minutes for March 21st Board of Directors meeting. Second by Director Kaiser and **carried unanimously**.

Environmental Services Director Kurt Schneider shared the message that Chisago County is advertising to fill the Park Director position. Schneider also acknowledged that the plan was to move the office over to the government center.

Review Ki-Chi-Saga Park ballfield requests. Chisago County received two requests, 1st from the LARA youth sports organization. The request came in from Joe Bjelland for the use of two of the fields within the triplex /main ballfield area from mid-April through mid-July. Chisago County also received a request from Bob Gustafson for the use of all three of the fields, two of the fields for adult men's, women's and Church leagues and 1 for LARA youth. Following a phone call with men's and women's League Director, Dustin Grell, it is determined that in-fact the adult leagues would not be scheduled to use the fields this year. By consensus two of the fields will be provided to LARA youth per request from Mr. Bjelland and one will be available for adult/church leagues per request by Mr. Gustafson.

Swedish Immigrant Regional Trail

Interstate State Park project updates,

Review expectations from MN DNR Parks and Trails related to the Interstate State Park project.

Adjacent property owner requests fencing, review purchase agreement, land owner offer and cost info, County Park Board consensus to purchase materials for fencing project per land purchase agreement with acknowledgement that owner agreed to have line surveyed and install the fence.

Other property lines along the trail are to be identification and marked as well. Simple fencing and posting for adjacent owners, (Private Property please stay on Trail) similar to the signs posted along the trail east of Rydeen.

May 11th Segment F opening celebration will be at the Shafer City Hall parking area off Redwing at 10 a.m.

Funding applications are now being accepted for 2021 projects. No action taken

Park Board Directors were informed of an erosion concern adjacent to bridge #2 off the edge of the trail. The situation should be reviewed with NRCS and the adjacent property owner. At a minimum, action should be taken to avert additional erosion that may jeopardize the trail in coming years.

City of Shafer requests connection from new City Park, Park Board Directors agreed by consensus to grant the request regarding the trail connection.

Sunrise Prairie Trail

Park Board Directors were notified of

Natural resource infraction, trees cut along the trail by adjacent property owner. In this case the county only acquired an easement across the parcel. For the record, parts of the trail are easement only other parts are owned in fee. County control depends on how that easement is written.

Report on meeting with Scott Watters and Kevin Gustafson regarding trail operation & related policy. The meeting inspection reveals damage was very limited, the unplowed areas received almost no damage, and the regular grooming completed by the North Branch Sno-drifter club was a vast improvement. Only damage observed was at Stacy near the bridge where grooming ended and plowing started.

Natural Resource Management by County Parks and Trails Division

Pollinator Friendly County, in 2016 the county Declared Chisago County a Pollinator Friendly County and passed resolution No. 16/1102-3 To that end County is currently under grant working with NRCS. Special pollinator friendly seeding was completed at Kost Dam in 2018, and the plan is to complete planting of areas at Ki-Chi-Saga in spring of 2019 and Dennis Frandsen in the spring or fall of 2019. Documents and paperwork will need to be processed and provided to staff at NRCS office.

Park Board discussion related to readiness to address EAB was considered. Director Mork recommended a program initiation related to inventory and management planning starting as soon as this season. Park Board Directors agreed, no action taken.

Park Specific Field Concerns

Kost Dam

Earth dike stability evaluation. The park board is informed of a concern noted by staff that the earth dike may show some signs that would indicate possible stability concerns. Park Board Directors agreed that the issue should be referred to appropriate county and MN DNR Staff to be further determined.

Park Board was informed of a drain tile failure at Kost Dam that needs to be addressed.

Park Board members are informed of sever erosion at the south end of the hiking trail. Consensus was to post/close the hiking trail temporarily due to the resource damage and threat to additional damage and public safety. The issue to be referred to NRCS to consult on possible solutions.

Frandsen Park

Consider well needed, no Action taken.

Water resource management concerns observed, no action taken.

Fish Lake

Hiking trail accessibility, surface amendment needed. No action taken

Checkerboard

Children's play equipment needed, no action taken.

Continue to pursue acquisition of Lutz 40 on the northwest corner, no action taken.

Next Park Board meeting is May 30th.

Adjourned

STAFF REPORT

MEETING DATE: June 3, 2019

SUBMITTED BY: Administrator Olinger

ITEM: Finance Report

ACTION TO BE CONSIDERED: Information only

3/31/2019		Park Commission Fund (406)	
Balance	3/31/2019	\$104,178	Cash Balance
	Future	\$28,000	Transfer from General Fund
	Future	\$34,000	Dollars from Franchise Fees for 2019(Gas & Electric)
	Future	<u>\$37,000</u>	LGA to receive in July & December
		\$203,178	
Projects	Remaining	-\$7,070	Operating (Objects 205,210,315,341,361,433,409,304, 362)
		-\$2,000	Misc Contingencies (used for Cross Country Trail)
		-\$500	Water Trail Maps
		-\$3,000	Cross Country Trail
		-\$10,525	Pumphouse Park
		-\$5,000	Shores of Forest Ridge Tables & Benches
		-\$562	Swedish Immigrant Signage
		-\$1,925	Memorial Park /Trailhead , etc
		-\$10,000	Tot Lot Improvement
		-\$10,719	Pavilion (Also: Used for Anderson House)
		-\$2,800	Additional Lawn Care Contract
		-\$21,849	Buckthorn Removal /Prairie
		-\$10,000	Transfer High School Trail (Balance in Fund 423)
		-\$9,000	Allemansratt Bridges
		-\$30,456	Transfer Debt Payment (July 2019)
		-\$10,000	Play Structure Replacements -
		-\$28,386	Concordia Land
		-\$4,000	Bull Lake Sign
		-\$8,500	Transfer for KO Coordinator
		<u>-\$5,783</u>	Transfer for Harmony In Parks Coordinator
		-\$182,075	
		\$203,178	
		<u>-\$182,075</u>	
Projected	Yr End 2019	\$21,103	