

**AGENDA  
CITY OF LINDSTRÖM  
PARK COMMISSION  
Monday, December 3, 2018  
6:00 P.M.**

**CALL TO ORDER/PLEDGE:**

**CALL OF ROLL:**

**CONSIDERATION OF AGENDA:**

Additions/Deletions:

**CONSIDERATION OF MINUTES:**

1. Minutes of the November 5, 2018, meeting (pgs. 2-3)

**BUSINESS:**

1. Reappointments (pgs. 4)
2. Tree Lighting Festival Update (pg. 5)
3. Polka Fest (pg. 5)
4. Harmony in the Park (pg. 5)
5. Allemansrätt Park (pgs. 6-9)
6. KiChiSaga Park / Karl Oskar House (pg. 10)
7. Student Report (verbal)
8. Park Department Report (pg. 11)
9. County Park Report (pgs. 12-14)

**OTHER DISCUSSION/MISC:**

**ADJOURNMENT:**

**MEETING MINUTES  
CITY OF LINDSTRÖM  
PARK COMMISSION  
Monday, November 5, 2018  
6:00 P.M.**

**CALL TO ORDER/PLEDGE:** The meeting was called to order by Chair Johnson at 6:00 p.m.

**CALL OF ROLL:**

Members Present: Rusty Johnson, Shari Bachman, Ian Dudley, Clio Johnson, John Renaker, Pam Schultz, Matt Rein

Members Absent with notice:

Also Present: City Administrator Olinger, Council Liaison Brink, Rod Stickney

**CONSIDERATION OF AGENDA:**

**Additions/Deletions:** Rusty Stuff

**Motion by Bachman, second by Schultz, to approve the Agenda as amended. Motion passed 7-0.**

**CONSIDERATION OF MINUTES:**

**Motion by Bachman, second by Renaker, to approve the minutes of the October 1, 2018, meeting as presented. Motion passed 6-0.**

**BUSINESS:**

- 1. Tree Lighting Festival-** Rein stated he has the Clown Switch. Bachman has verified the Santa Lucia Singers, hot dogs, buns, carnival, hot chocolate. C Johnson stated she has set up the Brass Ensemble for 4:30-4:55 or so. Renaker has chips, hot water and coffee, a 10'x10' tent if needed and Mr. and Mrs. Claus are in. Schultz has the utensils, gloves etc. Olinger is setting up the marketing and the Fire Department ride for Santa. Melissa will create the thank you signs for contributors and Lisa will provide Facebook marketing and posters. Straub will get lights on the trees, that Olinger said were removed as part of the tree trimming this year. He will also do brats and hot dogs and the fire. Johnson reminded people that Terri Linn from the Police Department is having a craft sale at the community center for the Harmony in the Park. Bachman asked if we could advertise at the sale. Olinger said he would have some of the posters put up. Bachman asked if the sound equipment should be used? The commission agreed. The Commission asked to ensure there was a Harmony in the Park donation bucket available.

2. **Polka Fest** – All is set. The date is January 26, 2019 from 6:00-9:00pm.
3. **Harmony in the Park** – Chair Johnson stated he has all but one band, Davina and the Vagabonds, booked for next year. This year we will add Lindley Creek, a bluegrass and gospel band similar to Link Union.
4. **Allemansrätt Park**
  - Bachman stated she and Olinger met with the City Engineer and his team to discuss the plan for the Bull Lake Point. They will provide a survey, recommendations on a bridge, bathroom, pavilion and fireplace/pit. We should see something in a month or two.
  - Bachman stated the City now owns the Concordia University parcel.
  - Bachman stated we have purchased two more picnic tables with the Lakes Improvement District grant, one for Bull Lake and one for the point at the Anderson Property.
  - Panels are here. Straub will install them as soon as he can.
  - Bachman reported stated she has asked the County to install “No motorized vehicles signs” at the Bull Lake channel. We will hear back from the County after November.
  - Bachman informed the Commission that Mr. Jeff Angel and his family are making an \$800 donation to the Allemansrätt Park from Ameriprise Company. She asked to designate the money to the needed bridge on the Concordia Parcel. **Schultz moved to designate the \$800 donation to the bridge on the Concordia Land, Seconded by Renaker, motion carried 7-0.**
5. **KiChiSaga Park / Karl Oskar House** – Nothing new.
6. **Student Report** – Clio reported she had organized the Brass Ensemble for the Tree Lighting Festival..
7. **Park Department Report** – Bill Straub was not present. Olinger stated the cedar fence for Shores of Forest Ridge Park was quoted at \$14,000, we will install signs that say “Park Access” instead.
8. **County Park Report** – No report.
9. **Rusty’s Stuff** – Rusty stated he will be going in for hip surgery November 29. He will not be at the December meeting. Schultz is the vice-chair.

**ADJOURNMENT:**

The meeting adjourned at 7:25 p.m.

Respectfully submitted,  
John Olinger, City Administrator

## **STAFF REPORT**

**MEETING DATE:**           **December 3, 2018**

**SUBMITTED BY:**       **Administrator Olinger**

**ITEM:**                   **Reappointments**

Just letting you know the City Council will be reappointing those whose terms end December, 2018. These are three year terms.

Rusty Johnson  
Matt Rein

## **STAFF REPORT**

**MEETING DATE:** December 3, 2018  
**SUBMITTED BY:** Administrator Olinger  
**ITEM:** Tree Lighting Festival Update

How did it go?

**ACTION TO BE CONSIDERED:**

## **STAFF REPORT**

**MEETING DATE:** December 3, 2018  
**SUBMITTED BY:** Administrator Olinger  
**ITEM:** Polka Fest

The band for Saturday, January 26, 2019, from 6-9:00pm has been booked. Deutschland Meats will provide the food. Anything else?

**ACTION TO BE CONSIDERED:** No action.

## **STAFF REPORT**

**MEETING DATE:** December 3, 2018  
**SUBMITTED BY:** Park Board Chair Johnson  
**ITEM:** Harmony in the Park

Anything new?

**ACTION TO BE CONSIDERED:** No action.

## STAFF REPORT

**MEETING DATE:** December 3, 2018

**SUBMITTED BY:** Commissioner Bachman

**ITEM:** Allemansrätt Park

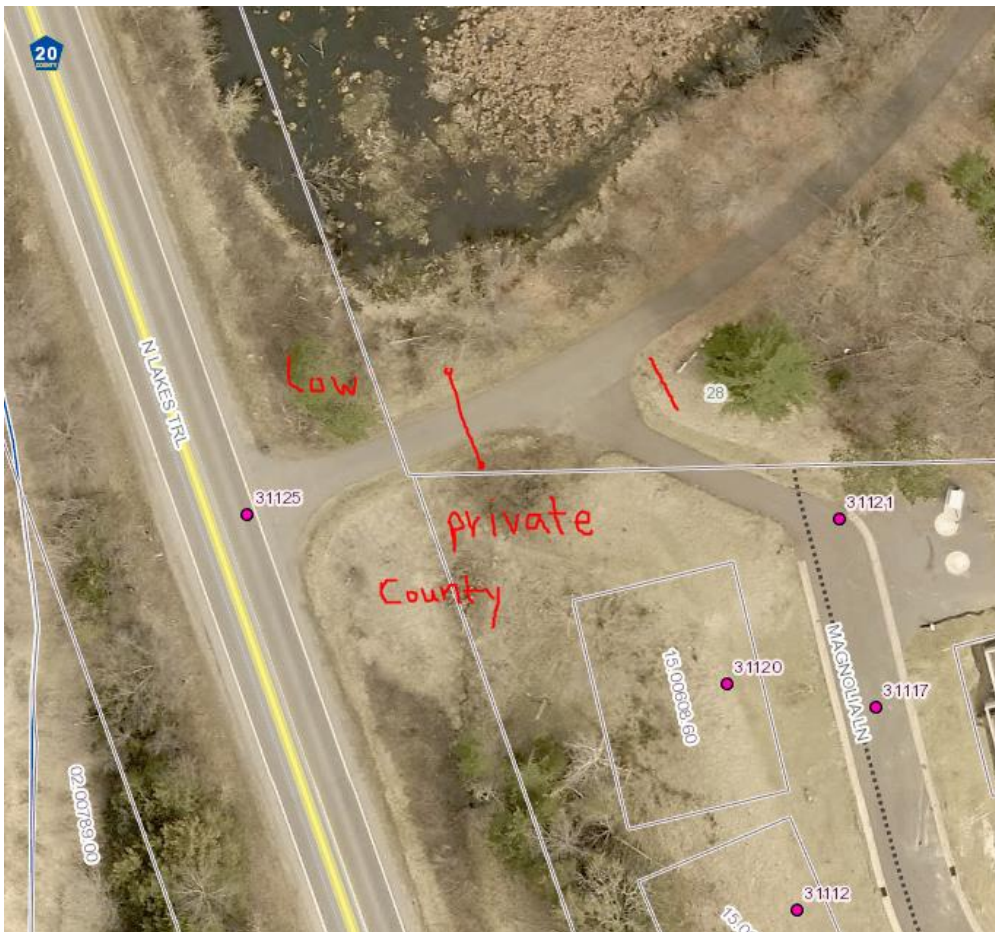
Bull Lake Pavilion- Waiting on cold weather for the survey.

Allemansrätt Park Main Entrance Sign- CR 20 entrance. Vacker Signs asked if we were interested in changing our signs to a plastic no maintenance sign. Otherwise, we need to decide how to present the sign.

Anderson 1890's house- Panels are installed. Thanks Bill Straub.

Picnic Tables-we have two picnic tables on order from the LID grant.

**ACTION TO BE CONSIDERED:** No action





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- UV stabilized
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- Will not swell or rot
- Never need painting
- Will not crack or chip
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## Combining Design Excellence and Durable Sign Products

Vacker is a provider of routed bi-color HDPE sign panels. A co-extruded, 2-color sign board is routed or carved, revealing an interior contrasting color. Letters and graphics can be routed flat or carved with a V-groove. Complex logos and other graphic elements can be achieved with epoxy color-fills or TUFF panel inserts. While clients are encouraged to express a desired "look" or style at the outset of the design process, every panel is custom designed to achieve the proper proportions, elements and type styles. Virtually any font, logo and design element can be incorporated into our signs.



Flat routed green / white / green HDPE with full color detailed VFW logo achieved with TUFF panel logo insert. A "pocket" is flat routed to accept logo panel. The logo panel is fastened with tamper resistant screws and threaded inserts.



Flat routed blue / white / blue HDPE with teal and black epoxy color fills.

## Standard Shapes

Early in the design process, clients are encouraged to select a desired panel size and shape. Then, based on the copy, logos and graphic elements to be included, the desired shape is refined to achieve pleasing visual proportions.



Tan / brown / tan with carved V-groove letters

vackersign.com | (877) 487-3101 | (651) 487-3100

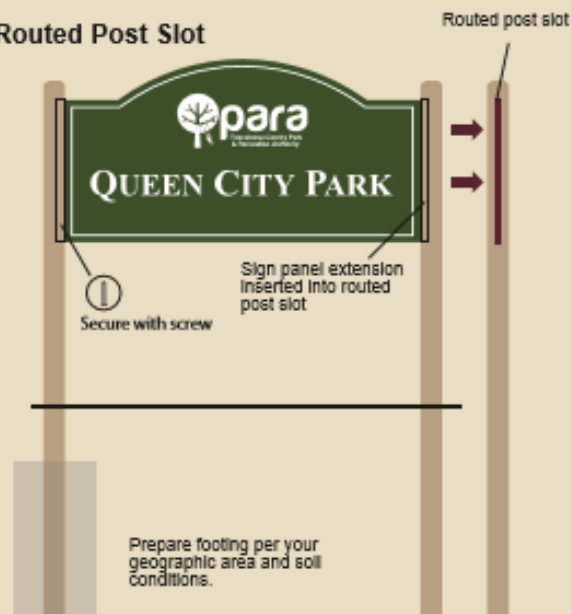
## Color Options

Colors are approximate -- contact us for a material color sample



## Common Mount Styles

### Routed Post Slot



### Flush Mount to Post



### Expansion and Contraction

Routed plastic signs can be mounted and supported in a variety of ways. HDPE plastic sign board will expand or contract with temperature fluctuation. The material should be allowed to move freely with expansion and contraction. Any drilled holes should be oversized by .125"-.25" and care should be taken to not overtighten fasteners.

### Recycled Plastic Lumber Posts

Vacker offers structural grade 100% recycled plastic lumber 4"x4" and 6"x6" posts. Our posts are reinforced with fiberglass for increased structural integrity and never need painting or staining. Posts can be "slotted" to accept a panel extension as seen to the left.

### Panel Pricing

	48"x96"	48"x48"	32"x48"	24"x48"
Single-sided routed sign:	\$1,070.00	\$635.00	\$550.00	\$468.00
Single-sided routed sign with logo panel insert or epoxy color fill:	\$1,150.00	\$695.00	\$607.00	\$518.00
Double-sided routed sign	\$1,270.00	\$735.00	\$626.00	\$517.00
Double-sided routed sign with logo panel or epoxy color fill:	\$1,390.00	\$840.00	\$725.00	\$610.00

Price estimates are for typical park entrance design. Excessive copy such as park rules or reverse copy (routed background) can effect cost.

### Post Pricing

5.5"x5.5"x8"(true) with tapered top and routed post slots \$470.00  
 4"x4"x8"(true) with tapered top and routed post slots \$xxxx

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- Allemansrätt Projects

- Priority

- 
- Ladders from lake overlook bench to the bench at top of other ladders
- ~~- Split rail fence at Olinda entrance~~
- Remove stumps on trail by campsite one
- ~~- Remove stumps at end of Cty 20 trail~~
- Kiosk stained
- 
- 
- 

- Projects

- Thin the red pines-**Project Begun by FOA, 2018**
- ~~- Cut up tree in woods on trail to peninsula~~
- Fix door on shed permanently
- Wood shed roof/stalls repaired-**Boy Scout Eagle Scout Project, 2018**
- Re deck peninsula bridges
- Remove burnt trees/tree stumps on peninsula
- Cut down dead pines by woodshed
- ~~- Move birch branches to woodshed~~
- Split wood
- Build bridge in lowland on North loop
- Check/repair bridge from Noreluis house to Cty 20 trail
- Move corn crib, make picnic shelter/table
- Trail around lake- **Identified, work day September 29 to begin cutting**
- ~~- Transplant trees onto snowmobile trail~~
- Trim pear tree (fall)
- Dead tree in campsite 2 cut down
- 

- Possible Eagle Scout Projects

- Trail around lake-
- Corn Crib
- You are here signs
- Chimney swifts
- Bridges
- Bat houses
- 3 Wood Duck Houses for Peninsula side of park

## **STAFF REPORT**

**MEETING DATE:** December 3, 2018

**SUBMITTED BY:** Administrator Olinger

**ITEM:** KiChiSaga Park / Karl Oskar House

Anything new?

**ACTION TO BE CONSIDERED:** No action

## **STAFF REPORT**

**MEETING DATE:** December 3, 2018

**SUBMITTED BY:** Administrator Olinger

**ITEM:** Parks Department Report

**Morning Sun Park-** Bill was directed to locate and plant some maples and a linden, something bigger than a bare root. The neighbors have asked about the status of the project.

**Shoreview Circle Tot Lot-**The concrete surround is in the budget for next year. I ordered the additional swing to add one more seat

**ACTION TO BE CONSIDERED:** No action

# Chisago County Park Board Meeting

Thursday, November 15<sup>th</sup> 2019 3:00 PM to 5:00 PM

Location: Parks Office 38871 7<sup>th</sup> Avenue, North Branch

3:00 p.m. Call meeting to order, approve agenda, review/approve meeting minutes  
September 2th.

**GMRPTC meets in North Branch October 17<sup>th</sup>, meeting report.**

## **Ki-Chi-Saga Park**

- Reports/update on mountain bike trail progress
- Report/update on Pollinator friendly plantings grant progress
- Review offer by private contractor to groom ski-trail

## **Swedish Immigrant Regional Trail, updates**

- Reports related to trail closing for firearm deer hunting season
- Report on Connection Project, Segment F Project 17-07
- Report on Connection Project, Segment F Project R004-13-3B
- Other trail related business
- Interstate State Park Project
  - Correspondence from MN DNR Parks and Trails
  - Review detail in JPA and proposed request by State DNR staff to reroute to a less desirable alignment.

## **Fish Lake Park Plan**

- Master Planning
  - County Planner takes position in Lake Elmo, review state of the plan and next steps.
  - Review plan related to Legacy document.
  - Review contrast S.C.O.R.P. with Master Plan considerations to date.
  - What does the public want, what does the Park Board hope to accomplish?
  - Review operations and maintenance component within the plan.

## **State Comprehensive Outdoor Recreation Plan**

- Review Current Plan
- Opportunity for input

Other new business

No meeting scheduled in December.

4:30 p.m. **Adjourn**

## UNAPPROVED MINUTES

### CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS Thursday, October 18, 2018

At 3 pm, Thursday, October 18, 2018, Chairman Carlson called the meeting of the Chisago County Park Board of Directors with the following members present: DuBose, Carlson, Sicheneder and Storm & Kaiser. Also present: Laird Mork, Park Director; George McMahon, County Commissioner; Ken Roberts, Chisago County Planner; Kurt Schneider Chisago County Environmental Services Director and Denise Martin County Press.

**Director Kaiser offered a motion** to approve the agenda for the Board of Directors meeting. Second by Director DuBose and **carried unanimously**.

**Director Dubose offered a motion** to approve the minutes September 20, 2018, as is. Second by Director Sicheneder and **carried unanimously**.

#### **Ki-Chi-Saga Park**

Reports/update on mountain bike trail progress, Mork reported that contact Jesse Boyle with HS MTB Team reported they would be busy with ride competitions in October and didn't anticipate making progress on the trail plan.

Report/update on Pollinator friendly plantings, Park Director Mork noted that colder than normal weather has hampered efforts to complete plantings. Staff have been working on preparing seed beds at Kost Dam (west end) and Ki chi saga south of the horseshoe pitching area. If weather/ temperatures allow these sites will be seeded this fall, if not they will be completed in the spring.

#### **Swedish Immigrant Regional Trail**

Park Board Directors were reminded of agreements made with property owners during acquisition of the parcels and provided notice of trail closing for firearm deer hunting season November 3 through 11<sup>th</sup>. Mork will send a public notice to Chisago County Press.

Report on Connection Project, Segment F Project 17-07, a final reimbursement request is being completed, we still need photos of signs and other details to attach. At this point we will be finalizing the grant contract requirements.

Report on Connection Project, Segment F Project R004-13-3B, this work has also been completed and payment to the contractor is currently in process. The pavement is complete, some details on punch list need to be addressed. Plan to process payment and reimbursement request in late November or December.

Other trail related business (Grand opening postponed until spring as trail was not ready)

Natural Resource Trust Fund Grant updates, Chisago County has received the signed grant contract from the Office of Management and Budget. Regarding project #, need to firm up an understanding with the city of Taylors Falls, then we need to create a document for a MOU or a JPA with the city of Taylors Falls for parking, trail head and related signage for the same. The agreement will address restrooms, operations and maintenance of the trail head. Recent dialog with MN DNR Parks and

Trails staff alerted Chisago County that they claim a lack of staff available to complete the Natural Resource Assessment work needed to complete the first segment of the trail within Interstate State Park. Chisago County will need to proceed with tasks;  
RFP for engineering services needs to be completed and sent out.  
Natural Resource assessment needs to be completed  
Cultural Resources assessment  
Determination of final routing  
Wetland delineation, paperwork for mitigation  
Contract with selected firm for engineering

### **Fish Lake Park Plan**

Director Mork provided a report related to user fees with background related to the rationale for implementation of the program years ago. Following the history an annual park operations and revenue report was provided with information tracking from 2016, 2017 and 2018. Revenues from daily passes, season passes and shelter reservations stay relatively consistent with some minor fluctuation based on weekend weather.

#### Master Planning

Review data pack and revised site plan by Ken

Review contrast SCORP with Master Plan considerations to date. How does it fit together? (SCORP Attached). Park Board guiding principles, ideas and what is in the plan.

Discussion on the need for the development of Master Plan site analysis and related illustrations. The park board agreed to secure prices for the same to be reviewed.

Other new business

**Director Kaiser offered a motion** to adjourn the meeting at 4:30 pm. Second by Director Sicheneder and **carried unanimously**.

Next meeting scheduled for November 15, 2018, 3:00pm.

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Gregg Carlson, Chair

Attest:

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Laird Mork  
Parks Director