

**AGENDA  
CITY OF LINDSTRÖM  
PARK COMMISSION  
Monday, November 5, 2018  
6:00 P.M.**

**CALL TO ORDER/PLEDGE:**

**CALL OF ROLL:**

**CONSIDERATION OF AGENDA:**

Additions/Deletions:

**CONSIDERATION OF MINUTES:**

1. Minutes of the October 1, 2018, meeting (pgs. 2-3)

**BUSINESS:**

1. Tree Lighting Festival (pg. 4)
2. Polka Fest (pg. 5)
3. Harmony in the Park (pg. 5)
4. Allemansrätt Park (pgs. 6-7)
5. KiChiSaga Park / Karl Oskar House (pg. 8)
6. Student Report (verbal)
7. Park Department Report (pg. 9)
8. County Park Report (pgs. 10-12)

**OTHER DISCUSSION/MISC:**

**ADJOURNMENT:**

**MEETING MINUTES  
CITY OF LINDSTRÖM  
PARK COMMISSION  
Monday, October 1, 2018  
6:00 P.M.**

**CALL TO ORDER/PLEDGE:** The meeting was called to order by Chair Johnson at 6:00 p.m.

**CALL OF ROLL:**

Members Present: Rusty Johnson, Shari Bachman, Ian Dudley, Clio Johnson, John Renaker, Pam Schultz

Members Absent with notice: Matt Rein,

Also Present: Public Works Bill Straub, City Administrator Olinger, Council Liaison Brink,

**CONSIDERATION OF AGENDA:**

**Additions/Deletions:**

**Motion by Bachman, second by Dudley, to approve the Agenda as presented. Motion passed 6-0.**

**CONSIDERATION OF MINUTES:**

**Motion by Bachman, second by Schlutz, to approve the minutes of the September 10, 2018, meeting as presented. Motion passed 6-0.**

**BUSINESS:**

- 1. Bike Friendly Community Assessment-** Olinger stated the Bike Friendly Assessment on September 12 went very well. We had 10-12 community members ride from Lindstrom to Center City, to Chisago City and then back to Lindstrom. We reviewed access through our downtowns, to the schools and to the parks. A final report will be presented in a month or so. Olinger will let the commission know when the presentation is.
- 2. Tree Lighting Festival** – The lighting festival this year is December 1. The schedule and tasks were presented from last year. Bachman will get the 100 hot dogs and 100 brats. We will watch the weather. Two waters will be provided this year and 1 coffee. The Lucia singers will start at 5:00pm. They will use the chambers speakers. Bachman will get five canisters of hot chocolate. Lisa will handle the marketing.

3. Polka Fest - Melissa will book the Chmielewski Band and call Deutschland. Lisa will handle marketing. The date is January 26, 2019 from 6:00-9:00pm.
4. **Harmony in the Park** – Chair Johnson stated he is beginning planning for next year.
5. **Allemansrätt Park**
  - Bachman stated the planning for the Bull Lake Pavilion will begin this winter.
  - Bachman stated we have a plan to restore the Butterfly Garden planted by Clark Malcomsen.
  - Bachman stated Rich Bachman and Olinger flagged a trail through the new Concordia University property.
  - The Nature Party hosted 60 people to the park. Many were first time visitors.
  - Panels are on order. It will be two weeks before delivery.
  - Bachman reported that around 40 people attended the bench dedication to Dave “Seaweed” Schneider.
  - Bachman reported we still believe the USFish and Wildlife Dept. were planning the wetland improvements. But, no news.
  - Bachman asked to put a new door on the pole barn at Anderson Peninsula.
  - Bachman stated there will be a work project to cut the new trail on Saturday and a picnic sponsored by FOA at 5:00 at Bull Lake.
6. **KiChiSaga Park / Karl Oskar House** – Olinger asked if we can invite Mrs. Norelius to our meetings. The commission agreed.
7. **Student Report** – Clio reported she hasn’t been out much.
8. **Park Department Report** – Bill Straub stated the stakes are up for the fence in Shores of Forest Ridge Park. The Commission decided the fence should allow for 8’ but near the pond it should be 10’ to get equipment in to maintain the pond. Straub stated we need a new mower at Allemansratt Park. He will install a new porta potty shelter at the beach.
9. **County Park Report** – No report.

**ADJOURNMENT:**

The meeting adjourned at 6:25 p.m.

Respectfully submitted,  
John Olinger, City Administrator

## **STAFF REPORT**

**MEETING DATE:** November 5, 2018

**SUBMITTED BY:** Administrator Olinger

**ITEM:** Tree Lighting Festival

December 1 is the first Saturday of the month. All set to go?

Here's the list from last year – FYI:

Marketing – Lisa Roggenkamp  
Boy Scouts - fire and s'mores  
Santa Lucia singers-Bachman  
Hot dogs-Bachman  
Brats-Bachman - Deutschland  
Buns-Bachman  
Chips- Renaker  
Brass Ensemble- Johnson?  
Mrs. Claus-Renaker talk with Mrs. Claus  
Fire Department-Olinger will call the Chief  
Steam Carpet-Straub will coordinate  
Cartoon Switch-Rein has it  
Carnival Games-Bachman - Trinity  
Lights on trees-Straub  
Hay rides-Renaker  
10' x 10' tent-Renaker  
Hot chocolate-Bachman  
Condiments-Bachman  
Tongs, spoon, bread knife-Schultz  
Pictures-Dudley  
Signs of thanks for food donations-Melissa  
Grill Brats and Dogs - Straub

**ACTION TO BE CONSIDERED:** setting assignments

## **STAFF REPORT**

**MEETING DATE:** November 5, 2018

**SUBMITTED BY:** Administrator Olinger

**ITEM:** Polka Fest

The band for Saturday, January 26, 2019, from 6-9:00pm has been booked. Anything else?

**ACTION TO BE CONSIDERED:** No action.

## **STAFF REPORT**

**MEETING DATE:** November 5, 2018

**SUBMITTED BY:** Park Board Chair Johnson

**ITEM:** Harmony in the Park

Anything new?

**ACTION TO BE CONSIDERED:** No action.

## **STAFF REPORT**

**MEETING DATE:**                    **November 5, 2018**

**SUBMITTED BY:**                    **Commissioner Bachman**

**ITEM:**                                    **Allemansrätt Park**

Bull Lake Pavillion- Shari Bachman and I met with the city engineer to start a survey and site plan. They also will research bridges, a pavilion matching our specifications and the fireplace. We should have something to review in a month or so.

Concordia Land-The City has closed on the land, it is now City property. Trails are cut but they're a little rough.

Anderson 1890's house- Panels are here. Bill Straub will install them when he has some time.

Picnic Tables-we have two picnic tables on order from the LID grant.

**ACTION TO BE CONSIDERED:** **No action**

- Allemansrätt Projects

- Priority

- 
- Ladders from lake overlook bench to the bench at top of other ladders
- ~~- Split rail fence at Olinda entrance~~
- Remove stumps on trail by campsite one
- ~~- Remove stumps at end of Cty 20 trail~~
- Kiosk stained
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- 
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- Projects

- Thin the red pines-**Project Begun by FOA, 2018**
- ~~- Cut up tree in woods on trail to peninsula~~
- Fix door on shed permanently
- Wood shed roof/stalls repaired-**Boy Scout Eagle Scout Project, 2018**
- Re deck peninsula bridges
- Remove burnt trees/tree stumps on peninsula
- Cut down dead pines by woodshed
- ~~- Move birch branches to woodshed~~
- Split wood
- Build bridge in lowland on North loop
- Check/repair bridge from Noreluis house to Cty 20 trail
- Move corn crib, make picnic shelter/table
- Trail around lake- **Identified, work day September 29 to begin cutting**
- ~~- Transplant trees onto snowmobile trail~~
- Trim pear tree (fall)
- Dead tree in campsite 2 cut down
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- Possible Eagle Scout Projects

- Trail around lake-
- Corn Crib
- You are here signs
- Chimney swifts
- Bridges
- Bat houses
- 3 Wood Duck Houses for Peninsula side of park

## **STAFF REPORT**

**MEETING DATE:** November 5, 2018

**SUBMITTED BY:** Administrator Olinger

**ITEM:** KiChiSaga Park / Karl Oskar House

I asked Carla Norelius to join us at our meetings, as she would like. Otherwise, nothing new.

**ACTION TO BE CONSIDERED:** No action



## **STAFF REPORT**

**MEETING DATE:** November 5, 2018

**SUBMITTED BY:** Administrator Olinger

**ITEM:** Parks Department Report

**Morning Sun Park-** Bill was directed to locate and plant some maples and a linden, something bigger than a bare root. The neighbors have asked about the status of the project.

**Shoreview Circle Tot Lot-**The concrete surround is in the budget for next year. I ordered the additional swing to add one more seat.

**Shores of Forest Ridge Park-**Bill has mowed the trails. The quote for the cedar fence was \$14,000. We have decided to install signs that say "City Trail" between the homes to delineate the park pathways. We can spend the money on a bench and some trees.

**ACTION TO BE CONSIDERED:** No action

# Chisago County Park Board Meeting

Thursday, October 18<sup>th</sup> 2019 3:00 PM to 5:00 PM

Location: Parks Office 38871 7<sup>th</sup> Avenue, North Branch

**3:00 p.m.** Call meeting to order, approve agenda, review/approve meeting minutes  
September 20th.

## **Ki-Chi-Saga Park**

- Reports/update on mountain bike trail progress
- Report/update on Pollinator friendly plantings grant progress

## **Swedish Immigrant Regional Trail, updates**

- Notice trail closing for firearm deer hunting season November 3 through 11th
- Natural Resource Trust Fund Grant updates
  - Correspondence from MN DNR Parks and Trails
- Report on Connection Project, Segment F

## **Fish Lake Park Plan**

- Annual park operations and revenue report
- Master Planning
  - Review revised site plan by Ken
  - Review contrast SCORP with Master Plan considerations to date. How does it fit together? (SCORP Attached).  
Park Board comments related to the SCORP

Other new business

No meeting scheduled in December.

**4:30 p.m.** Adjourn

## UNAPPROVED MINUTES

### CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS Thursday, September 20, 2018

At 2:59 pm, Thursday, September 20, 2018, Chairman Carlson called the meeting of the Chisago County Park Board of Directors with the following members present: DuBose, Carlson, Sicheneder and Storm. Absent: Kaiser. Also present: Laird Mork, Park Director; Mike Robinson, County Commissioner; Ken Roberts, Chisago County Planner; and Meeting Recorder Deb Johnson.

**Director Storm offered a motion** to approve the Agenda for the Board of Directors meeting. Second by Director Sicheneder and **carried unanimously**.

**Director Storm offered a motion** to approve the minutes August 16, 2018, with one correction, date of meeting correction. Second by Director Sicheneder and **carried unanimously**.

Update given on the MN Bicycle Alliance meeting in the Chisago Lakes Area to complete a bike friendly assessment on 9/12/18, attended by Director Carlson and Park Director Mork. The bike friendly assessment is being paid for by grant funds. A report will be presented to the cities with their recommendations.

Reviewed examples from the city of Rochester on their policies and review process when considering requests related to the use of park land and facilities. Review checklist will be revised to Chisago County Parks and sent out for Directors to review. No action taken at this time.

Feedback was received from Denise Martin, Chisago County Press, on the excitement on the pending mountain bike trail within Ki-Chi-Saga Park. This was mentioned at the bike friendly meeting. Construction has not begun on the trail.

Swedish Immigrant Regional Trail updates received. The trail has been vandalized and a report has been made to the County Deputy. A citation will be issued. The trail will be closed for firearm deer hunting season, 11/3 – 11/18. The Natural Resource Trust Fund grant application to study potential routes for Segments B & D has been approved by the Board for submittal and the timeline for DNR approval was reviewed. Discussion was held on planning the opening celebration for the Connection Project, Segment F. Tentative date set for October 20, Saturday morning. Park Director Mork with review with the Parks & Trails Foundation at tonight's meeting. Park Director Mork met with the City of Center City and received concept approval for a trailhead on a portion of city owned property. Next step would be to complete a legal description and proposed trailhead plan, to be approved by the city council.

Discussion held on various ways to control the goose population at Fish Lake Park. Golf courses use a short rope fence at night to control geese on their course. This will be tried with the rope fence put in place at park closing and removed at noon when staff arrive the next day.

Ken Roberts, Chisago County Planner, reviewed with the board the survey results, public meeting report and next steps in the Fish Lake Park Master Plan process.

Discussion on EAB tabled until the next meeting.

**Director DuBose offered a motion** to adjourn the meeting at 4:36 pm. Second by Director Storm and **carried unanimously**.

*November 5, 2018 Park Commission Meeting Agenda*

Next meeting scheduled for October 18, 2018, 3:00pm.

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Gregg Carlson, Chair

Attest:

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Laird Mork  
Parks Director