



**Chisago Lakes Joint Cable TV Commission** - Meeting Minutes  
May 11, 2015 5:00 pm School Board room notes by Jack Doepke

Legend: 1 = Motion 2= Seconded YES = approved



Present: AnnMarie Brink, Bob Meyer, Jack Doepke, Gregg Carlson, Patty Mattson, Terry Vruno, Dave Ertl, Ron Swenson

Meeting called to order 5:03 pm

Agenda approved DE 1 PM 2 YES

Prior minutes approved GC 1 RS 2 YES

**TREASURER'S REPORT** (AnnMarie) The printed report presented at the meeting had some formula summation errors, corrections were made and revised correct balance was approved DE 1 JD 2 YES

**Current balance \$121,920.99** (see corrected report attached pg 2)

**COORDINATOR'S REPORT** (Terry)

- Presented Bob with inventory receipts from 2010 to present
- Finished transcoding all DVDs to MP4 files – over 480 programs now available on hard drive.
- While at Parmly, noticed channels 10 & 20 look great on their system (digital bulletin board with current Tightrope has much higher quality than old system)
- Discussed providing bingo cards to residents with activities director Kristy Johnson... has ordered 50 quality cards (\$123.95) from supplier. Bingo show is now on the air.
- Bob will meet with John Olinger for thorough review of Lindstrom City Hall's camera system.
- Terry complimented Kathy George & Bob for a good job programming & updating bulletins.

**BUSINESS**

- **MACTA Conference** We've already approved attendance of a representative at this annual trade conference for the MN Assoc. of Community Telecommunications Administrators. Jack agreed to go June 16, 2015 for the 1 -day event.
- **Liability Coverage Waiver** Motion was approved to NOT waive statutory tort limits on our liability policy with the League of Minnesota Cities Insurance Trust (limited to \$1.5 M per single claim) DE 1 GC 2 YES

**BILLS**

Terry V monthly coordinator fee \$650 & reimbursement for bingo card purchase \$123.95  
Approved JD 1 DE 2 YES

Next meeting **June 8, 2015 4:00 pm** at School District Office Board Room

Adjourn 5:35 pm AB 1 DE 2 YES

**CHISAGO LAKES JOINT CABLE TV COMMISSION - APRIL 2015**

**A. CHECKING ACCOUNT (USBANK)**

			<b>Beginning Book Balance:</b>	<b>\$ 5,510.26</b>
Receipts	Date	Description		
	4/13/2015	MID CONT Fran fees	\$ 1,608.90	
	4/13/2015	Lindstrom Fran Fees	\$ 7,459.71	
	4/13/2015	Chisago Fran Fees	\$ 6,448.04	
	4/13/2015	Shafer Fran Fees	\$ 2,911.40	
			\$ -	
Total Receipts:			<b>\$ 18,428.05</b>	

**Disbursements**

Check #	Date	Payee	Amount
6673	4/13/15	ROBERT MEYER	\$ 180.00
6674	4/13/15	GREGG CARLSON	\$ 110.00
6675	4/13/15	PATTY MATTSON	\$ 100.00
6676	4/13/15	DAVE ERTL	\$ 100.00
6677	4/13/15	RON SWENSON	\$ 100.00
6678	4/13/15	TERRY SMITH	\$ 75.00
6679	4/13/15	ANNMARIE BRINK	\$ 180.00
6680	4/13/15	TERRY VRUNO	\$ 650.00
6681	4/13/15	ANNMARIE BRINK po box rental fee	\$ 48.00
6682	4/13/15	JACK DOEPKE	\$ 105.00
6683	4/13/15	CLMS (video production request donation)	\$ 3,000.00
6684	4/13/15	ALPHA VIDEO (svcin15785)	\$ 524.00
Total Disbursements:			<b>\$ 5,172.00</b>

**Ending Book Balance: \$ 18,766.31**

Outstanding Checks:	Check #	Amount
	6684	\$ 524.00
	6683	\$ 3,000.00
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
Total o/s:		<b>\$ 3,524.00</b>

**Bank Balance: \$ 22,290.31**

**B. CERTIFICATES OF DEPOSIT**

Cert #	Int Rate	Length	Mat Date	Bank	Prev Bal	Int	Balance
6938	1.78%	59 mths	5/7/2017	US BANK	\$ 5,523.87	\$ -	\$ 5,523.87
6976	1.78%	59mths	5/7/2017	US BANK	\$ 5,523.87	\$ -	\$ 5,523.87
4584		savings		US BANK	\$ 92,098.72	\$ 8.22	\$ 92,106.94
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
Total Certificate of Deposits:					<b>\$ 103,146.46</b>	<b>\$ 8.22</b>	<b>\$ 103,154.68</b>

**TOTAL CASH AVAILABLE (CHECKING AND CDs) \$ 121,920.99**

Tax Identification Number: 41-1580658