

CHISAGO LAKES JOINT SEWAGE TREATMENT COMMISSION
Regular Commission Meeting Minutes
March 23, 2015 4:00 P.M.

Pending

1. CALL TO ORDER: Chairman Mark Wolcott called the meeting to order at 4:02 P.M. at the Lindstrom City Hall.

1a. ROLL CALL

Commissioners in attendance: Tony Olivolo, Joe Wishy, George McMahon, Mark Wolcott, Linda Nanko-Yeager and Curt Flug.

Absent Commissioners: Bob Gustafson, Ron Swenson, and Joe Zerwas.

1b. Approve Agenda

A Motion was made by George McMahon to approve the Agenda. The Motion was seconded by Linda Nanko-Yeager. All Ayes. The Motion carried.

Attending Staff: Plant Superintendent Mark Nelson and Clerk Debbie Steele

Guests: Chuck Janski, CLJSTC Engineer, and Ted Alliegro, CLJSTC Attorney

2. CONSENT AGENDA

2a. Minutes of the February 23, 2015 Regular Commission Meeting

A Motion was made by Curt Flug to approve the Minutes of the February 23, 2015 Commission Meeting. The Motion was seconded by Joe Wishy. All Ayes. The Motion carried.

3. PAYMENT OF BILLS

3a. Bills for Approval

3b. Disbursements

A Motion was made by Curt Flug, the Motion was seconded by Joe Wishy to approve payment of the Bills totaling \$16,926.33. All Ayes. The Motion carried.
The Disbursements Report listing check sequence and voided checks was reviewed.

4. CORRESPONDENCE AND COMMUNICATIONS

4a. Letter from Minnesota Pollution Control Agency: 2015 NPDES Permit Compliance Summary. Report Period 1/1/2014-12/31/2014.

Mark Nelson said that the report is a Year-End Review of Plant performance. The only violation was the ongoing problem with the Ammonia limit. There have been no fines for violations to date.

5. Reports

5a. Attorney's Report

Attorney Alliegro talked about the Andrew Avenue Lift Station. Attorney Alliegro said he had prepared a deed to present to the School District. He said he had talked to the School District about signing the deed. Attorney Alliegro said there was another issue that they are working on to piggy back on that as far as some easements around the same area.

Mark Wolcott asked if Attorney Alliegro had heard anything back from Parmely about the sewer back up. Mark Nelson talked about communications between the City of Chisago City and Parmely. John Pechman has been talking to Parmely about the Sewer Back up bill and the problem with rags in the pumps. Mark Nelson hasn't heard anything back yet.

5b. Engineer's Report

- 1. Lindstrom Lift Station:** Engineer Chuck Janski said that the Contractor had been contacted. The Contractor is anxious to get restarted. The Contractor will start in mid-April when the ground dries to do the paving.
- 2. Pond Equalization System:** Engineer Janski and Plant Superintendent Mark Nelson have met with a contractor about a week ago to try to get a price for pulling out the grid system that's aerating on the equalization pond. We haven't heard anything back yet. Chuck said that we are looking at redoing some of the aeration in there. Engineer Janski said that we haven't heard anything back from the Minnesota Pollution Control Agency on the Permit renewal. The current permit expires on April 30, 2015.
- 3. 2014 Financial Data and Annual Report:** Engineer Chuck Janski provided a summary of the Finances for CLJSTC. The summary included Operations Data, Bond and Loan Balances, Flows, and Treatment Performance including daily flow for each of the Entities. The Treatment Performance is good with the exception of the Ammonia. The influent flow is about half to about 55% of the design level. The effluent loading is 20-22% of the current permit levels. Engineer Janski said that the plant and the operators are doing a good job to reduce the pollutant level. Engineer Janski said that this report is for information and that no action is needed.

5c. February 2015 Operation's Report

Mark Nelson said the Treatment Performance has been very good other than the ammonia. The temperatures in the tanks has been dropping which is tough on the treatment process.

5d. February 2015 Operator's Report

- 1. Ammonia Study:** Plant Superintendent, Mark Nelson said they had been working on the Ammonia Study and were fine tuning the amount of required testing. Mark Nelson said that they haven't heard back from the Engineers at Sambatek since we just finished up last week. It was necessary to buy a few supplies for the Ammonia Study, but since Dan was doing most of the the sampling in house, quite a bit of money was saved. What we saw from the testing wasn't a surprise to us, it showed that there was not anything going on in the process with the ammonia removal. Sambatek is putting a lot of data into their computer modeling. A lot of data was generated. The compiling of the data was completed and sent out today.

- 2. Permit:** Mark Nelson talked about the NPDES Permit Renewal process. We are still waiting to hear back from the Minnesota Pollution Control Agency. We are waiting for the draft copy of the Permit so we can review it before it goes out for public comment. The Permit writer said that at this point she did not see any major changes in the Permit.
- 3. Manhole Deterioration:** Mark Nelson said that when the manholes were inspected that there was deterioration and decay on some of the manholes. Mark Nelson said that he would be getting some quotes on lining the manholes. Mark Nelson said that there was \$10,000.00 in the Budget this year for lining Manholes.

5e. February 2015 Budget Report

6. Committees

6a. Schedule Long Range Planning Committee Meeting

It was decided to place scheduling the Long Range Planning Committee Meeting on the April 2015 Commission Meeting Agenda since Bob Gustafson (a member of the Long Range Planning Committee) was absent today.

Hook-Up Policy: There was discussion on a Hook-up Policy. The Hook-up Policy will be discussed further at the Long Range Planning Committee Meeting. The issue of odor control was brought up. There is already an Odor Control Policy in place. Engineer Janski said that we can start drafting up some suggestions. A new policy is going to need to go to all of the Entities. Engineer Janski said that he would talk to Attorney Alliegro to see what he has lined up. We have an Odor Control Policy to go by as far as the initial wording, we have the Connection Forms that we have used in the past. It is just a matter of putting it all together into a policy form. It was suggested that an email go out to the entities telling them that there is going to be a new policy.

7. Adjournment

A Motion was made by Bob Curt Flug to Adjourn the Commission Meeting, the Motion was seconded by George McMahon. All Ayes. The Motion carried. The Commission Meeting Adjourned at 4:46 P.M.